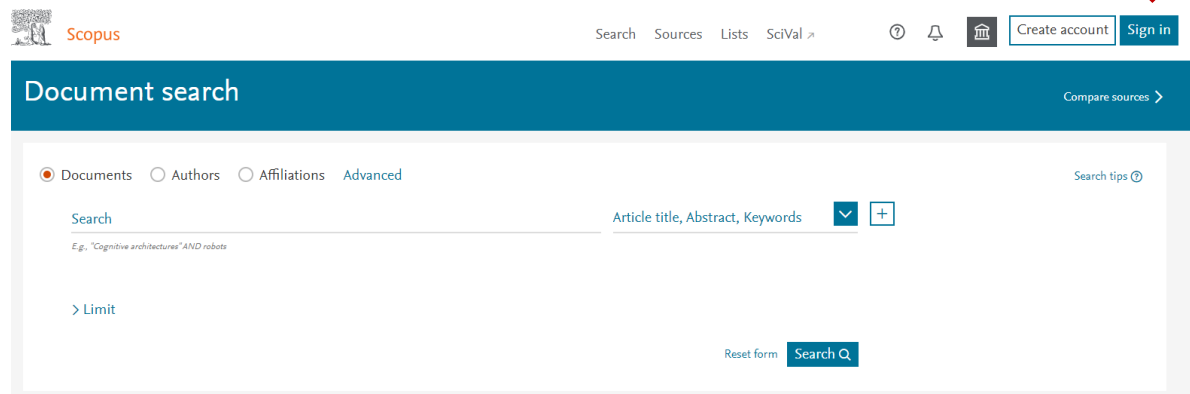


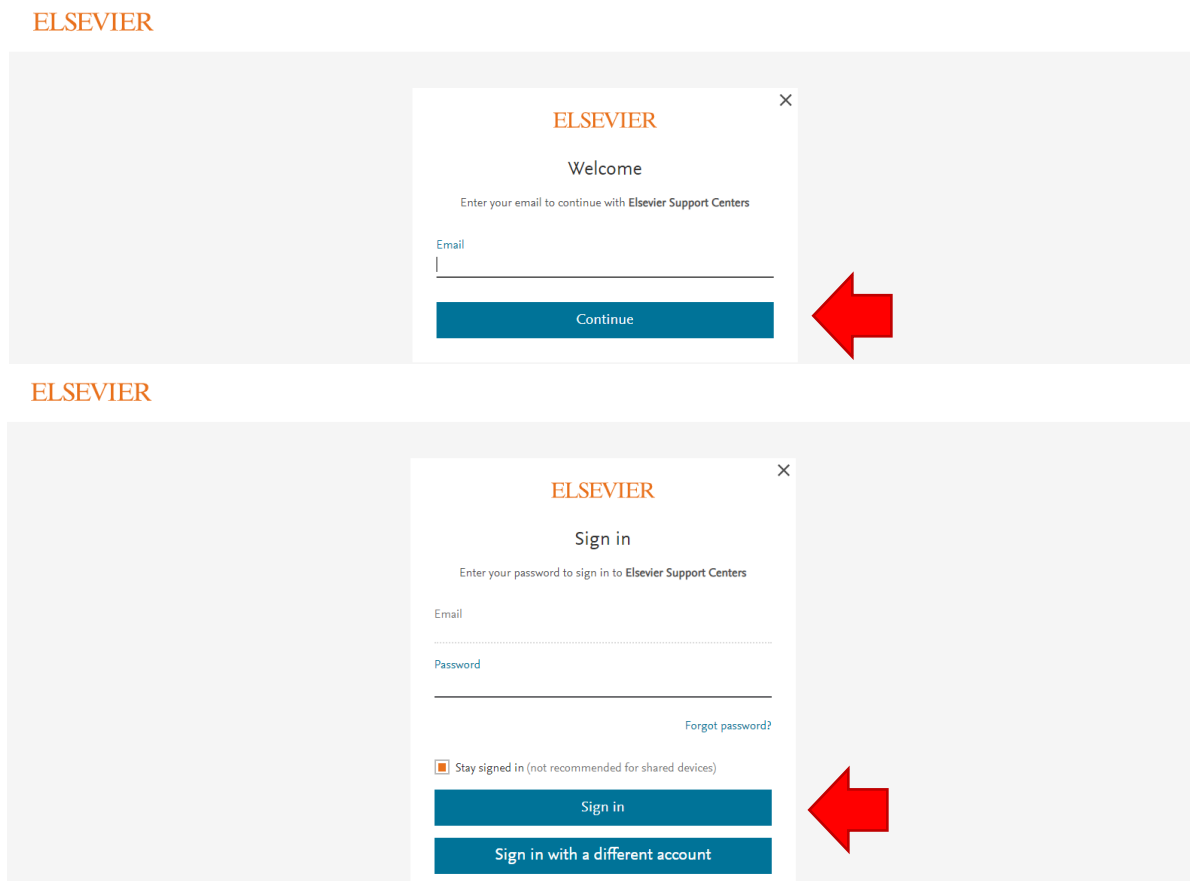
วิธีการเปลี่ยนสังกัดในฐานข้อมูล Scopus

1. Log-in เข้าสู่ระบบ



The screenshot shows the Scopus website interface. At the top right, there are buttons for 'Create account' and 'Sign in'. A red arrow points to the 'Sign in' button. Below the navigation bar is a 'Document search' section with a search bar and a 'Search' button. The search bar contains the text 'Article title, Abstract, Keywords' and a dropdown menu. Below the search bar, there is a 'Limit' button and a 'Search Q' button.

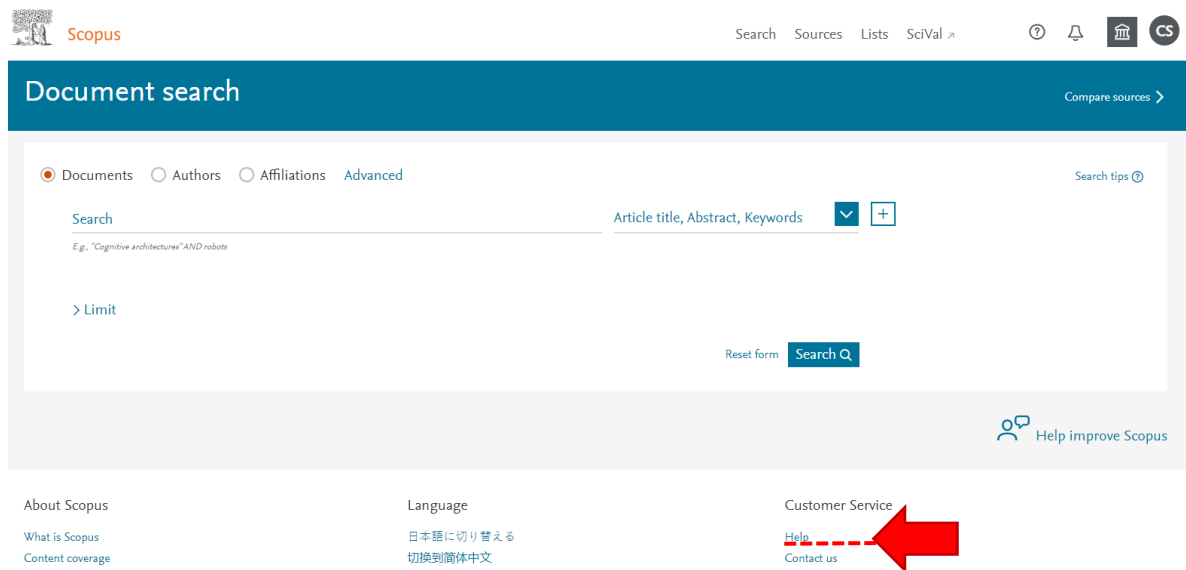
2. กรอกอีเมล, พาสเวิร์ด



The first screenshot shows the 'ELSEVIER' logo at the top left. Below it is a modal window titled 'ELSEVIER' with a close button (X). The window contains the text 'Welcome' and 'Enter your email to continue with Elsevier Support Centers'. There is an 'Email' input field and a 'Continue' button. A red arrow points to the 'Continue' button.

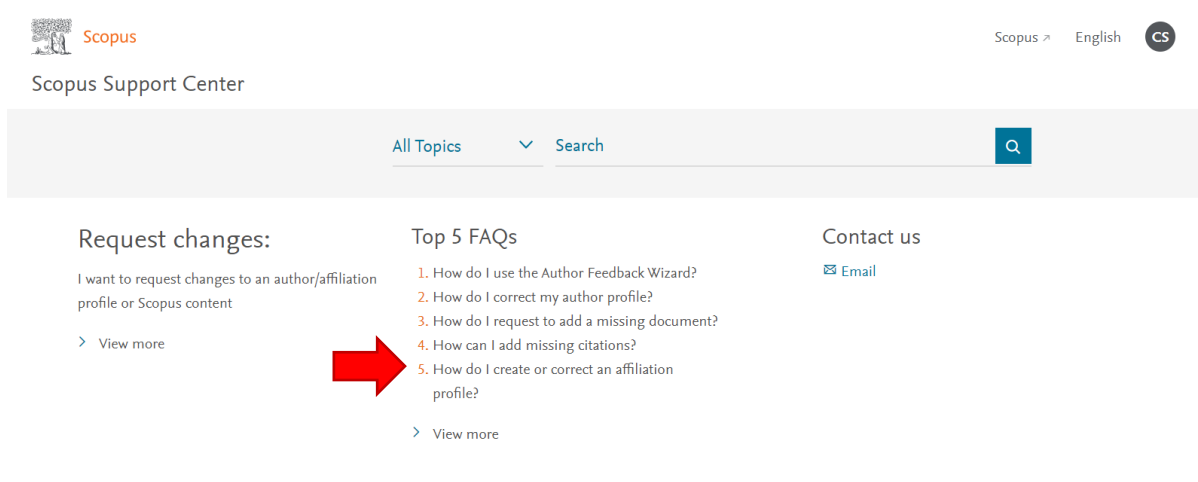
The second screenshot shows the 'ELSEVIER' logo at the top left. Below it is a modal window titled 'ELSEVIER' with a close button (X). The window contains the text 'Sign in' and 'Enter your password to sign in to Elsevier Support Centers'. There is an 'Email' input field, a 'Password' input field, and a 'Forgot password?' link. There is a checkbox for 'Stay signed in (not recommended for shared devices)'. There are two buttons: 'Sign in' and 'Sign in with a different account'. A red arrow points to the 'Sign in' button.

3. เลื่อนลงไป Customer Service เลือก Help



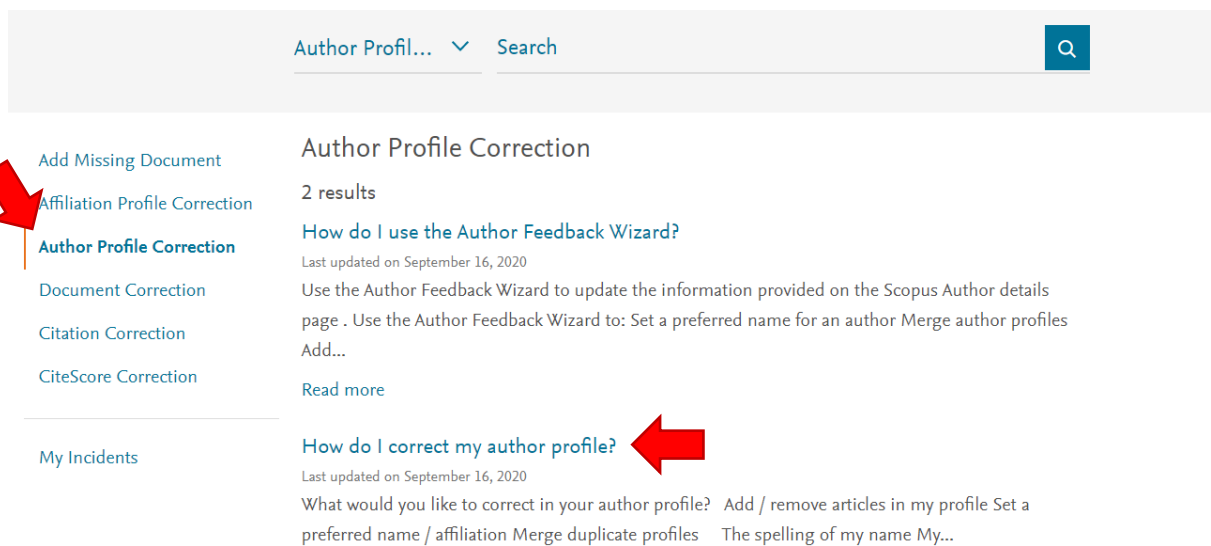
The screenshot shows the Scopus Document search interface. At the top, there is a navigation bar with 'Search', 'Sources', 'Lists', and 'SciVal'. Below this is a search bar with the text 'Article title, Abstract, Keywords' and a search button. A red arrow points to the 'Help' link under the 'Customer Service' section in the footer.

4. เลือก ข้อ 5. How do I create or correct an affiliation profile?



The screenshot shows the Scopus Support Center page. It features a search bar and a list of topics. A red arrow points to the fifth item in the 'Top 5 FAQs' list: 'How do I create or correct an affiliation profile?'.

5. เลือก Author Profile Correction และ How do I correct my author profile?



The screenshot shows the Scopus Author Profile Correction page. It features a search bar and a list of topics. A red arrow points to the 'Author Profile Correction' link in the left sidebar. Another red arrow points to the article 'How do I correct my author profile?' in the main content area.

6. เลือกการแก้ไขที่ต้องการ



Scopus: Profile and content corrections Support Center

Support Center > Scopus: Profile and content corrections Support Center > Author Profile Correction > How do I correct my author profile?

Author Profil... Search

How do I correct my author profile?

Last updated on September 16, 2020

What would you like to correct in your author profile?

- Add / remove articles in my profile
- Set a preferred name / affiliation
- Merge duplicate profiles
- The spelling of my name
- My affiliation is incorrect / out of date
- Other author profile requests

- เพิ่ม/ลบบทความในโปรไฟล์
- ตั้งชื่อเจ้าของบทความ /สังกัดที่ต้องการ
- รวมโปรไฟล์
- ตรวจสอบการสะกดชื่อ
- ชื่อสังกัดผิด
- คำขออื่น ๆ

7. เลือกส่วนที่ต้องการแก้ไข และเลือก web form

Correct your details

Quick check: Do you want to correct your name, affiliation, or email address? If you have another request, please [contact us](#).

My name My affiliation My email address

Let's update your affiliation!

The affiliation shown in your author profile is always based on the **most recent indexed document** linked to your author profile. This means that if you move to a new affiliation, this will be automatically updated once newly indexed documents published from your new affiliation are linked to your author profile.

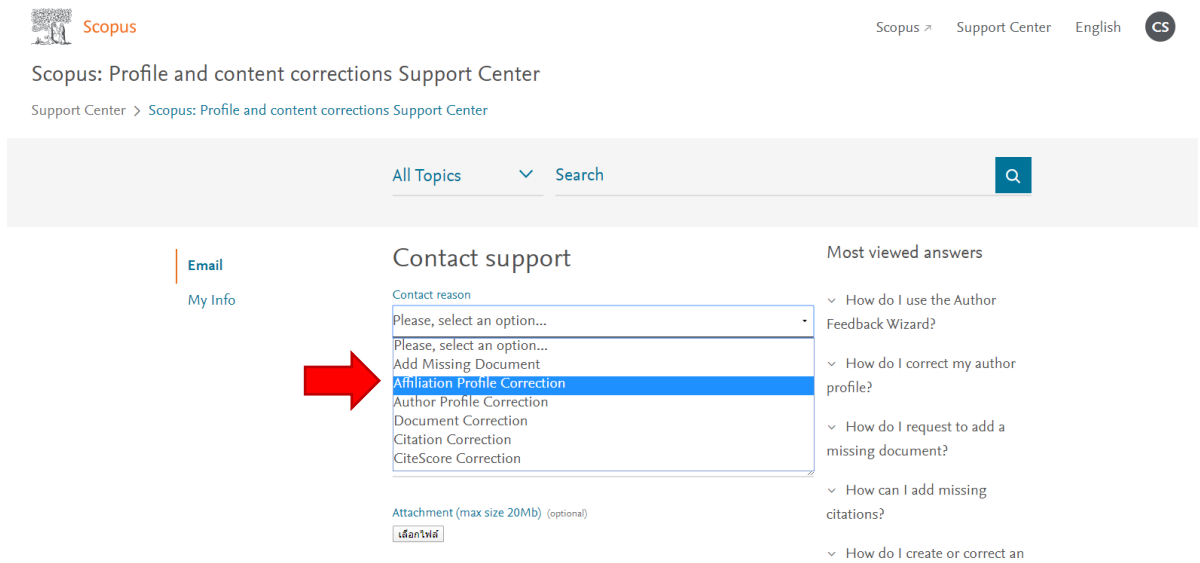
If the affiliation on your most recently indexed document does not match your author profile's affiliation, please contact us:

How



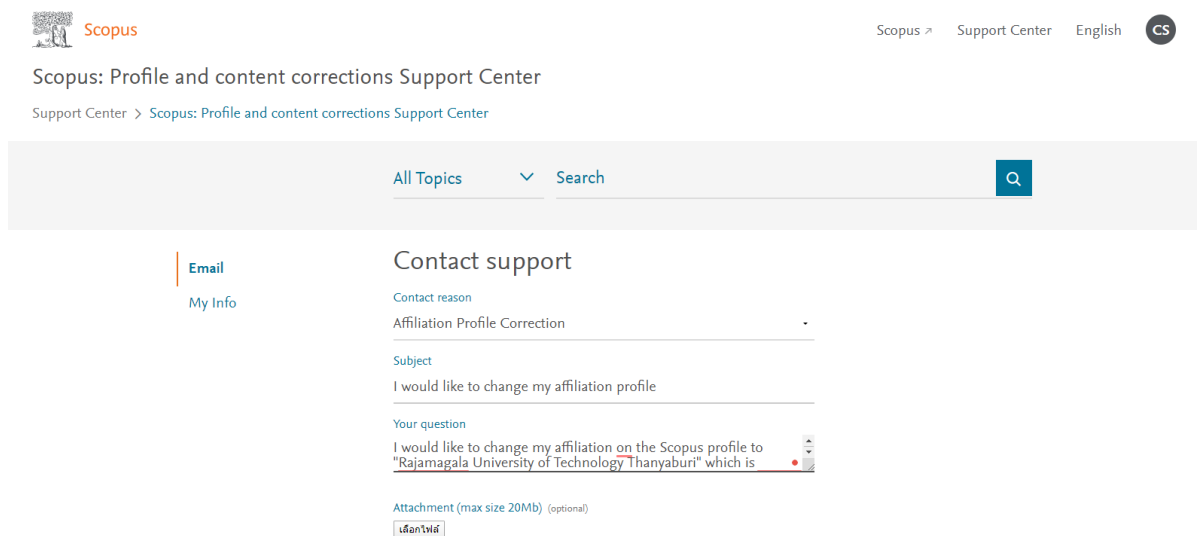
1. Open up a [webform](#) to contact us.
2. Under Contact reason, select 'Author Profile Correction'.

8. Contact support เลือก Affiliation Profile Correction (กรณีชื่อสังกัดผิด) หรือ Author Profile correction (กรณีชื่อผิด)



The screenshot shows the Scopus Support Center interface. At the top, there is a navigation bar with 'Scopus', 'Support Center', and 'English'. Below this, the page title is 'Scopus: Profile and content corrections Support Center'. The main content area has a search bar and a list of topics. The 'Contact support' section is active, and a dropdown menu is open, showing options like 'Please, select an option...', 'Add Missing Document', 'Affiliation Profile Correction' (highlighted with a red arrow), 'Author Profile Correction', 'Document Correction', 'Citation Correction', and 'CiteScore Correction'. To the right, there are 'Most viewed answers' with various questions about using the Author Feedback Wizard, correcting profiles, and adding missing documents.

9. ใส่หัวข้อเรื่อง (Subject) และข้อความ (Your question) แสดงความประสงค์จะขอเปลี่ยนแปลงสังกัด (Affiliation) /ชื่อ (Author profile correction) เช่น



The screenshot shows the Scopus Support Center interface. The 'Contact support' form is filled out. The 'Contact reason' dropdown is set to 'Affiliation Profile Correction'. The 'Subject' field contains 'I would like to change my affiliation profile'. The 'Your question' field contains 'I would like to change my affiliation on the Scopus profile to "Rajamangala University of Technology Thanyaburi" which is'. The 'Attachment' field is empty.

Subject:

I would like to change my affiliation profile.

Your question:

Dear Sir/Madam,

I would like to change my affiliation on the Scopus profile to "Affiliation Name: Rajamangala University of Technology Thanyaburi (RMUTT), Affiliation ID.: 60030267" which is current work organization. And please let me know if anything changes.

I look forward to hearing from you soon

Best regards

10. เลือก Country/region เป็น Thailand, ตรวจสอบความถูกต้องและกด Continue

Your contact details

Title (optional)

First name

Last name

Email address

Country/region

Please start typing to find your country/region in the list

Cancel Continue >

ELSEVIER Terms and Conditions Privacy Policy

Cookies are used by this site. To decline or learn more, visit our Cookies page

Copyright ©2020 Elsevier B.V.

RELX

11. ตรวจสอบความถูกต้องอีกครั้ง และกด Submit

Email

My Info

Contact support

i Review your query and click 'Submit'. Please make sure to add Elsevier to your safe senders .

Most viewed answers

How do I create or correct an affiliation profile?

Customer type	Scopus
Contact reason	Affiliation Profile Correction
Subject	I would like to change my affiliation profile.
Your question	Dear Sir/Madam, I would like to change my affiliation on the Scopus profile to "Rajamagala University of Technology Thanyaburi" which is current work organization. And please let me know if anything changes. I look forward to hearing from you soon. Best regards
Title	
First name	
Last name	
Email address	
Affiliation ID	
Scopus author ID	
Country/region	

Back Submit